

## Sustainability

### **ALLIGATOR PRODUCTS LTD (“ALLIGATOR”) SUSTAINABILITY POLICY**

Alligator is committed to promoting sustainability. Concern for the environment and promoting a broader sustainability agenda are integral to Alligator’s professional activities and the management of the organisation. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities and to help our clients and partners to do the same.

#### **Principles**

Our Sustainability Policy is based upon the following principles:

- To comply with, and exceed where practicable, all applicable legislation, regulations and codes of practice.
- To integrate sustainability considerations into all our business decisions.
- To ensure that all staff are fully aware of our Sustainability Policy and are committed to implementing and improving it.
- To minimise the impact on sustainability of all office and transportation activities.
- To make clients, partners and suppliers aware of our Sustainability Policy, and encourage them to adopt sound sustainable management practices.
- To review, annually report, and to continually strive to improve our sustainability performance.

#### **Practical steps**

In order to put these principles into practice we will:

##### ***Travel and meetings***

- Walk, cycle and/or use public transport to attend meetings, apart from in exceptional circumstances where the alternatives are impractical and/or cost prohibitive.
- Travel over longer distances wherever possible will be undertaken by train.
- Avoid physically travelling to meetings etc where alternatives are available and practical, such as using teleconferencing, video conferencing or web cams, and efficient timing of meetings to avoid multiple trips. These options are also often more time efficient, while not sacrificing the benefits of regular contact with clients, partners and suppliers.
- Reduce the need for our staff to travel by supporting alternative working arrangements, including home working etc, and promote the use of public transport by locating our offices in accessible locations.
- Use an emissions recording scheme for business travel to monitor our impact, if such travel will become material again within the business.

### ***Purchase of equipment and consumption of resources***

- Minimise our use of paper and other office consumables, for example by double-sided all paper used, and identifying opportunities to reduce waste.
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.
- Reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping.
- Seek to purchase electricity from a supplier committed to renewable energy. Seek to maximise the proportion from renewable energy sources, whilst also supporting investment in new renewable energy schemes.
- Ensure that timber furniture, and any other timber products, are recycled or from well-managed, sustainable sources and are Forest Stewardship Council (FSC) certified.
- Purchase fair-trade and/or organic beverages.

### ***Working practices and advice to clients and suppliers***

- Undertake voluntary work with the local community and / or environmental organisations and make donations to seek to offset carbon emissions from our activities.
- Ensure that any associates that we employ take account of sustainability issues in their advice to clients.
- Include a copy of our Sustainability Policy in all our proposals to suppliers, partners and clients.
- In particular our supply base will be encouraged to source raw materials from sustainable resources in particular the use of only FSC paper, which is now in place for all our production.

## **Our Sustainability Definition and Ambition**

We endorse the spirit of the 'Brundtland' and 'Caring for the Earth' definitions of sustainable development: "development that meets the needs of the present without compromising the ability of future generations to meet their own needs" and "improving the quality of life while living within the earth's carrying capacities".

What this means to us is that we operate our business activities and the management of our organisation in a way that enables all people to realise their potential and improve their quality of life while protecting and enhancing the earth's natural capital. This aspiration is operationalised for our purposes by our sustainability objectives, targets and indicators.

We are therefore committed to continually improve the integration of sustainability into our working environment and business processes. Our aim is to play a proactive role in contributing to achieving sustainability where we have influence to do so. We are committed to accountability and transparency in our sustainability performance.

## IMPROVING CORPORATE SUSTAINABILITY

In 2023 we teamed up with **PlanetMark** who empower businesses to reduce carbon emissions and achieve their Net Zero targets, inspiring them to take meaningful action and generate long-term business value.

As a leading international carbon and net zero provider, becoming a Planet Mark organisation will help Alligator to become officially recognised for our sustainability efforts.

Planet Mark have supported us over the last two years specifically in relation to our annual emissions measurement, supply chain analysis, Net Zero aims and most importantly engagement with our people right across the business. Planet Mark have, without doubt, made a positive contribution and added significant value, particularly in helping us navigate and consider ever evolving and at times complex information. During this time we have made emission reductions year on year and hope that our continued relationship will ensure Alligator continue to make progress towards Net Zero.

